

# Public Document Pack

## **SUPPLEMENTARY INFORMATION**

### **OUTER NORTH WEST COMMUNITY COMMITTEE 4<sup>TH</sup> MARCH 2019**

#### **AGENDA ITEM10 FINANCE UPDATE**

- Updated Finance Report Appendix 1
- Supplementary Information balances updated
- New Easter Camps application

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**OUTER NORTH WEST COMMUNITY COMMITTEE**

2018-19 Wellbeing Statement

**Appendix 1**

**1.0 Revenue**

**1.1 Revenue Budget Calculation**

The table below describes the revenue budget calculation for the 2018-19 financial year. It shows the amount allocated to each ward of the Outer North West Community Committee, details of the carry forward from 2017-18 and any existing commitments.

2018/19 ONW Revenue Budget	Outer North West Community Committee	
Balance Brought Forward from 17-18	£	101,611.34
ONW Revenue Allocation for 2018-19	£	93,930.00
<b>Total</b>	<b>£</b>	<b>195,541.34</b>
Schemes Approved from 2017-18 budget to be paid in 2018-19	£	93,862.03
Projects approved in 18-19	£	76,525.00
Total Commitments	£	170,387.03
<b>Remaining to Allocate (Wellbeing)</b>	<b>£</b>	<b>25,154.31</b>
Remaining to Allocate (Youth Activities)	£	7,182.32

**1.2 Revenue Projects Live from Previous Years**

The table below provides a revenue project statement of grants funded in previous years that are still live.

Project reference	Project Name	Lead Organisation	Approved	Actual	Remaining	Adel & Wharfedale	Guiseley	Horsforth	Otley & Yeadon
ONW/16/13/LG	Horsforth Counselling 2016/17	Horsforth Counselling 2016/17	£ -	£ -	£ -	£ -	£ -	£ -	£ -
ONW/16/18/LG	Target Hardening 2017/18	Target Hardening 2017/18	£ -	£ -	£ -	£ -	£ -	£ -	£ -
ONW/17/01/LG	Small Grants & Skips 2017/18	Small Grants & Skips 2017/18	£ 575.00	£ 575.00	£ -	£ 175.00	£ -	£ 400.00	£ -
ONW/17/07/LG	Sporty Tots	Sporty Tots	£ 154.14	£ -	£ 154.14	£ 154.14	£ -	£ -	£ -
ONW/17/09/LG	Featherbank Lane Zebra Crossing	Featherbank Lane Zebra Crossing	£ 6,000.00	£ 6,000.00	£ -	£ -	£ -	£ 6,000.00	£ -
ONW/17/10/LG	Care & Repair Additional funds	Care & Repair Additional funds	-£ 209.00	-£ 209.00	£ -	-£ 209.00	£ -	£ -	£ -
ONW/17/11/LG	Christmas in Pool in Wharfedale	Christmas in Pool in Wharfedale	£ 1,500.00	£ 1,500.00	£ -	£ 1,500.00	£ -	£ -	£ -
ONW/17/13/LG	Bramhope Village Hall	Bramhope Village Hall	£ 20,000.00	£ 20,000.00	£ -	£ 20,000.00	£ -	£ -	£ -
ONW/17/14/LG	Site Based Gardener 2018	Site Based Gardener 2018	£ 12,490.89	£ 12,490.89	£ -	£ -	£ 7,006.95	£ 5,483.94	£ -
ONW/17/15/LG	Grit Bin Refills	Grit Bin Refills	£ 1,394.00	£ 1,394.00	£ -	£ 650.00	£ 480.00	£ 264.00	£ -
ONW/17/16/LG	CPAD St Helena's Caravan Park	CPAD St Helena's Caravan Park	£ 1,641.00	£ 1,641.00	£ -	£ 1,641.00	£ -	£ -	£ -
ONW/17/17/LG	North West Country Park Green Gateway Trail	North West Country Park Green Gateway Trail	£ 9,927.00	£ -	£ 9,927.00	£ 3,094.00	£ 3,094.00	£ 645.00	£ 3,094.00
ONW/17/18/LG	Aireborough Supported Activities Scheme 2018	Aireborough Supported Activities Scheme 2018	£ 7,389.00	£ 5,633.00	£ 1,756.00	£ 1,739.00	£ 2,318.00	£ 434.00	£ 2,898.00
ONW/17/19/LG	Low Lane – Pedestrian Refuges	Low Lane – Pedestrian Refuges	£ 18,000.00	£ -	£ 18,000.00	£ -	£ -	£ 18,000.00	£ -
ONW/17/20/LG	Horsforth Ballroom Improvements	Horsforth Ballroom Improvements	£ 15,000.00	£ -	£ 15,000.00	£ -	£ -	£ 15,000.00	£ -
					£ -				
					£ -				
<b>Totals:</b>			<b>£ 93,862.03</b>	<b>£ 49,024.89</b>	<b>£ 44,837.14</b>	<b>£ 28,744.14</b>	<b>£ 12,898.95</b>	<b>£ 46,226.94</b>	<b>£ 5,992.00</b>

**1.3 Revenue Project Statement**

The table below provides a current revenue project statement; most grants are paid retrospectively, so grants shown as unpaid at this point in the year do not necessarily reflect any potential underspend.

Project reference	Project Name	Lead Organisation	Approved	Actual	Remaining	Adel & Wharfedale	Guiseley	Horsforth	Otley & Yeadon
ONW/18/01/LG	Small Grants and skips	Area Team	£ 10,153.50	£ 5,125.75	£ 5,027.75	£ 3,000.00	£ 3,000.00	£ 2,000.00	£ 2,153.50
ONW/18/02/LG	Refurbishment of carpark and drainage	Cookridge Village Hall	£ 5,000.00	£ 5,000.00	£ -	£ 5,000.00	£ -	£ -	£ -
ONW/18/03/LG	Aireborough Masterplan – Academy of Urbanism	Aireborough Neighbourhood Development Forum (ANDF)	£ 7,000.00	£ 7,000.00	£ -	£ -	£ 6,000.00	£ -	£ 1,000.00
ONW/18/04/LG	Horsforth Christmas Lights, Switch-on Event and Christmas Trees	Horsforth Town Council	£ 3,414.00	£ 3,414.00	£ -	£ -	£ -	£ 3,414.00	£ -
ONW/18/05/LG	CCTV Otley & Yeadon	Safer Leeds/Leedswatch	£ 8,000.00	£ 6,000.00	£ 2,000.00	£ -	£ -	£ -	£ 8,000.00
ONW/18/06/LG	Pitch drainage improvements	Pool AFC	£ 2,280.00	£ 2,280.00	£ -	£ 2,280.00	£ -	£ -	£ -

ONW/18/07/LG	Leeds Modernians Cricket Club Net Cage 2018	Leeds Modernians Cricket Club	£ 14,100.00	£ -	£ 14,100.00	£ 14,100.00	£ -	£ -	£ -
ONW/18/08/LG	Police Bike funding	West Yorkshire Police – Neighbourhood Policing Team	£ 1,224.00	£ -	£ 1,224.00	£ -	£ 1,224.00	£ -	£ -
ONW/18/09/LG	North West Country Park Green Gateway Trail	Parks & Countryside	£ 1,589.00	£ -	£ 1,589.00	£ 397.25	£ 397.25	£ 397.25	£ 397.25
ONW/18/10/LG	Police Bike funding Horsforth	West Yorkshire Police – Neighbourhood Policing Team	£ 1,224.00	£ -	£ 1,224.00	£ -	£ -	£ 1,224.00	£ -
ONW/18/11/LG	Yeadon Lights	Leeds Lights	£ 5,000.00	£ 1,140.00	£ 3,860.00	£ -	£ -	£ -	£ 5,000.00
ONW/18/12/LG	Courses for Parents/Carers	Horsforth Children's Services	£ 2,600.00	£ -	£ 2,600.00	£ -	£ -	£ 2,600.00	£ -
ONW/18/13/LG	Money Buddies – Otley Library and One Stop Centre	Burmantofts Community Projects	£ 2,476.00	£ -	£ 2,476.00	£ -	£ -	£ -	£ 2,476.00
ONW/18/14/LG	Otley Chevin parkrun	Parkrun	£ 1,500.00	£ -	£ 1,500.00	£ -	£ -	£ -	£ 1,500.00
ONW/18/15/LG	River Wharfe Tree management	Pool Recreation Ground Trust	£ 4,950.00	£ -	£ 4,950.00	£ 4,950.00	£ -	£ -	£ -
ONW/18/16/LG	Woodside Recreation Ground	Parks and Countryside	£ 3,014.50	£ 3,014.50	£ -	£ -	£ -	£ 3,014.50	£ -
ONW/18/17/LG	Netherfield Court temp CCTV	Leedswatch CCTV and Security Services	£ 1,500.00	£ -	£ 1,500.00	£ -	£ 1,500.00	£ -	£ -
ONW/18/18/LG	Christmas Lights in Pool-in-Wharfedale	Pool-in-Wharfedale Parish Council	£ 1,500.00	£ -	£ 1,500.00	£ 1,500.00	£ -	£ -	£ -
<b>Totals:</b>			<b>£ 76,525.00</b>	<b>£ 32,974.25</b>	<b>£ 43,550.75</b>	<b>£ 31,227.25</b>	<b>£ 12,121.25</b>	<b>£ 12,649.75</b>	<b>£ 20,526.75</b>

#### 1.4 Youth Activity Fund 2017-18 Carry Forwards

The table below lists those Youth Activity projects supported in 2017-18 and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project reference	Project Name	Lead Organisation	Approved	Actual	Remaining	Adel & Wharfedale	Guiseley	Horsforth	Otley & Yeadon
ONW/17/01/YF	Children & Young People's Voice Event	Communities Team WNW	£ 49.63	£ 49.63	£ -	£ 12.40	£ 12.41	£ 12.41	£ 12.41
ONW/17/10/YF	Inters Youth Group	Horsforth Children's Services with Horsforth Churches Together	£ 4,005.00	£ 4,005.00	£ -	£ -	£ -	£ 4,005.00	£ -
ONW/17/11/YF	Horsforth Activities	Horsforth Children's Services	£ 5,000.00	£ 5,000.00	£ -	£ -	£ -	£ 5,000.00	£ -
ONW/17/12/YF	Forest Found Adventures	Otley, Pool & Bramhope Cluster	£ 1,545.00	£ 1,545.00	£ -	£ 1,545.00	£ -	£ -	£ -
ONW/17/13/YF	Woolpack Rock and Pop Academy	Big Hoo Ha	£ 3,000.00	£ 3,000.00	£ -	£ -	£ 3,000.00	£ -	£ -
ONW/17/16/YF	Horsforth Additional Activities	Horsforth Children's Services	£ 894.00	£ 894.00	£ -	£ -	£ -	£ 894.00	£ -
ONW/17/17/YF	Sports Easter Camps	ACES	£ 1,000.00	£ 1,000.00	£ -	£ -	£ 1,000.00	£ -	£ -
ONW/17/18/YF	Easter Music Group	Codswallop CIC	£ 515.00	£ 515.00	£ -	£ -	£ 515.00	£ -	£ -
ONW/17/19/YF	Let's Celebrate	Codswallop CIC	£ 1,325.00	£ -	£ 1,325.00	£ -	£ 1,325.00	£ -	£ -
ONW/17/20/YF	Battle of the Bands	Codswallop CIC	£ 1,375.00	£ -	£ 1,375.00	£ -	£ 1,375.00	£ -	£ -
			<b>£ 18,708.63</b>	<b>£ 16,008.63</b>	<b>£ 2,700.00</b>	<b>£ 1,557.40</b>	<b>£ 7,227.41</b>	<b>£ 9,911.41</b>	<b>£ 12.41</b>

#### 1.5 Youth Activity Fund 2018-19

The table below lists Youth Activity projects supported this year and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project reference	Project Name	Lead Organisation	Approved	Actual	Remaining	Adel & Wharfedale	Guiseley	Horsforth	Otley & Yeadon
ONW/18/01/YF	Mini Breeze	The Breeze Projects and Events team	£ 7,200.00	£ -	£ 7,200.00	£ 3,600.00	£ -	£ -	£ 3,600.00
ONW/18/02/YF	Pop-Up Activity Camp	LCC Sport & Active Lifestyles - Holt Park Active	£ 3,876.00	£ -	£ 3,876.00	£ 3,876.00	£ -	£ -	£ -
ONW/18/03/YF	Poetry workshops, leading to Poetry and Performance Event at	Headingley LitFest	£ 600.00	£ -	£ 600.00	£ 600.00	£ -	£ -	£ -
ONW/18/04/YF	Theatre and Childrens Orchestra	Codswallop CIC	£ 4,017.00	£ -	£ 4,017.00	£ -	£ 4,017.00	£ -	£ -
ONW/18/05/YF	ONW 12+ Outdoor Activities Project @ Leeds Sailing and Activity	Leeds Sailing and Activity Centre	£ 1,295.00	£ 1,295.00	£ -	£ -	£ -	£ -	£ 1,295.00
ONW/18/06/YF	Inters Youth Group	Horsforth Churches Community Group and Horsforth Children's	£ 6,000.00	£ 1,990.00	£ 4,010.00	£ -	£ -	£ 6,000.00	£ -
ONW/18/07/YF	Yoga – Body and Mind	Aireborough and Horsforth Clusters	£ 6,240.00	£ -	£ 6,240.00	£ -	£ 4,680.00	£ 1,560.00	£ -
ONW/18/08/YF	Project A Camp - All Sports & Cooking	Active Community Education in Sport	£ 2,538.64	£ 2,538.64	£ -	£ -	£ 1,269.32	£ 1,269.32	£ -
ONW/18/09/YF	Make it Better: Animation workshops	The Courthouse Project (Otley) Ltd.	£ 450.00	£ 450.00	£ -	£ -	£ -	£ -	£ 450.00
ONW/18/10/YF	Day In The Woods – themed Adventure out door fundays	Codswallop CIC	£ 2,610.00	£ 2,610.00	£ -	£ -	£ 2,610.00	£ -	£ -
ONW/18/11/YF	Rhinos Roar	Leeds Rhinos Foundation	£ 9,590.00	£ -	£ 9,590.00	£ 2,397.50	£ 2,397.50	£ 2,397.50	£ 2,397.50
			<b>£ 44,416.64</b>	<b>£ 8,883.64</b>	<b>£ 35,533.00</b>	<b>£ 10,473.50</b>	<b>£ 14,973.82</b>	<b>£ 11,226.82</b>	<b>£ 7,742.50</b>

Outer North West Youth Activity Funding 2018-19	
YAF Balance brought forward	£ 19,167.59
YAF Allocation for Year 2018-19	£ 51,140.00
YAF Total Allocation (inc b/f)	£ 70,307.59
YAF Earmarked 17-18	£ 18,708.63
Current YAF Figures	
Budget for Year:	£ 51,598.96
Total Approved 18-19	£ 44,416.64
Available Left to Allocate:	£ 7,182.32

#### 1.6 Capital Spend

The table below lists capital projects previously supported and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project reference	Project Name	Lead Organisation	Wards Benefiting	Approved	Actual
ONW/17/02/C	Horsforth Mini Bus	Horsforth Live at Home Scheme	H	£ 20,000.00	£ 20,000.00
ONW/17/03/C	Footpath Improvement at Hunger Hills Wood	Friends of Hunger Hill Woods	H	£ 6,200.00	£ -
ONW/17/04/C	North West Vourty Park Green Gateway Trail (Horsforth Cap)	Parks & Countryside LCC	H	£ 2,449.00	£ -
ONW/17/05/C	Theatre upgrade at Adel War Memorial Association	Adel Players	A&W	£ 3,730.00	£ -
ONW/17/06/C	Kitchen Refurbishment	Adel War Memorial Association	A&W	£ 5,000.00	£ -
ONW/18/02/CA	Woodside Recreation Ground	Parks and Countryside	A&W	£ 3,467.50	£ -
ONW/18/01/CA	Refurbishment of Welcome In Activity Room	OPAL	A&W	£ 10,000.00	£ -
				£ 50,846.50	£ 20,000.00

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#### 1.7 Small Grant Breakdown of Spends 2018-19

The table below lists small grant projects supported this year and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project reference	Project Name	Lead Organisation	Approved	Actual	remaining	Adel & Wharfedale	Guiseley	Horsforth	Otley & Yeadon
ONW/18/01/SG	Summer Bands	Leeds International Concert - LCC	£ 640.00	£ 640.00	£ -	£ -	£ -	£ -	£ 640.00
ONW/18/02/SG	Communication Budget	Communities Team	£ 1,000.00	£ 73.00	£ 927.00	£ 250.00	£ 250.00	£ 250.00	£ 250.00
ONW/18/03/SG	PHAB	Prince Philip Centre PHAB Club	£ 314.00	£ 314.00	£ -	£ 78.50	£ 78.50	£ 78.50	£ 78.50
ONW/18/04/SG	Guiseley Clock	Communities Team	£ 447.00	£ 398.75	£ 48.25	£ -	£ 447.00	£ -	£ -
ONW/18/05/SG	Theft from Motor Vehicle Banners	West Yorkshire Police	£ 480.00	£ 455.00	£ 25.00	£ 120.00	£ 120.00	£ 120.00	£ 120.00
ONW/18/06/SG	Irish Arts & Cultural activities in Horsforth	Irish Arts Foundation	£ 100.00	£ 100.00	£ -	£ -	£ -	£ -	£ 100.00
ONW/18/07/SG	8th RadhaRaman Folk Festival	RadhaRaman Society	£ 250.00	£ 250.00	£ -	£ -	£ -	£ -	£ 250.00
ONW/18/08/SG	New outfield mower	Arthington Cricket Club	£ 900.00	£ 900.00	£ -	£ 900.00	£ -	£ -	£ -
			£ 4,131.00	£ 3,130.75	£ 1,000.25	£ 1,348.50	£ 895.50	£ 448.50	£ 1,438.50

Total approved for spend on small grants/skips 2018/19 £ 10,153.50 \*  
 Remaining to allocate £ 3,772.50

Budget	£ 3,000.00	£ 3,000.00	£ 2,000.00	£ 2,153.50
Spent on SG/SK	£ 1,768.50	£ 1,925.50	£ 533.50	£ 2,153.50
Remaining	£ 1,231.50	£ 1,074.50	£ 1,466.50	£ -

\* £138.50 added from Well-being on 03.09.18

#### 1.8 Skips Breakdown of Spends 2018-19



## Outer North West Community Committee

### Supplementary Information

### Updated Balances

#### Small Grants and Skips pot

Point 21, Table 2, Page 51

Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon	Total
£ 1,231	£ 1,074	£1, 466	£0	£3,772.50

#### Youth Activity Fund pot

Point 23, Page 52

Total
£7,182

#### Capital pot

Point 28, Table 4, Page 53

Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
£ 19,964.50	£ 18,340.50	£ 5,042.50	£ 17,969.50







<b>Project Name</b>	<b>Project A camps – All sports and cooking</b>
<b>Amount applied for</b>	<b>£1,880</b>
<b>Lead Organisation</b>	Acamps
<b>Ward/Neighbourhood</b>	ONW

<b>Community Plan Objective</b>	ACES Camps in partnership with the YAF have previously, provided a safe area and place for children to play in. Allowed children to engage with others through sport and activity. Promotes a healthy lifestyle and educates on healthy lifestyle choices. It gives children the access to healthy life style education and the opportunity to take part in multi – sport activities to decide which sport they might like to take part in further.
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**Project Summary**

**Project ACamp – All Sports & Cooking.**

- The grant will be used to subsidise a 5 day All Sports & Cooking camp.
- The funding is to provide nan affordable service for children in the local area to learn how to cook healthy snacks and meals whilst having time to join in sporting activites in a team environment.
- The camp will run from 10am – 3pm.
- Children will spend tither the morning cooking and the afternoon will consist of taking part in a sporting activity in their allocated group.
- Qualifeied member of ACES will devliver the cooking programme.
- Level Two qulaified sports coaches will take all sporting sessions.
- ACES have designed numerous, easy and affordable healthy meals to be created for 6-14 year olds. (The recipe booklet can be forwarded across if required).
- Sporting sessions, that will include, team building, dodge ball, evasion games, football and tag rugby.
- At the end of the week children will be provided with a certificate to merit the children’s achievement throughout the week. Special awards will be provided to children who have provided the most effort and been good team players.
- We propose that this camp is completely free to 30 children between the ages of 6 – 14 and that hold a valid Breeze Card

**When will the project run?**

**10<sup>TH</sup>-12<sup>TH</sup> April 2019**

**How many people can attend?**

completely free to 30 children between the ages of 6 – 14

**Targets for the project and how success will be measured**

- Providing sport to the wider community, this can be seen through breeze card attendance and management of addresses. So that the correct children from the appropriate wards are attending.
- That 40 children from 6 – 14 attend each day
- Company satisfaction and health education forms at the end of the event (What have you learnt, was it enjoyable, do you want to continue with a healthy lifestyle through sport?)
- Feedback from Facebook and similar ACES social media outlets can give qualitative feedback, from parents and can be referenced in the YAF monitoring form post camp.

### How the project will be promoted and/or participation encouraged

ACES have already an established:

- Website and booking process
- Facebook
- Twitter
- Instagram
- Mail Chip address service
- Flyering Service

### Exit strategy/How the project will continue after the funding

ACES is an established provider of education in school and holiday provisions. Former campers are made aware of our social media to check pictures from the camp and are sign posted to our website for future events.

### Financial Information

Revenue funding requested

£1,880

Total cost of project

£1,880

Funding received since 2010

Yes 18/19 - £2,685 17/18 - £1,980

### Full Breakdown of Costs

Item	Wellbeing	Other (with funding body)	Date of Decision
Children attending – (based on 30 children attending each day for 3 days @ £10 per day)	£900		
Staff – (Camp lead & four educators)	£500		
Venue Hire	£300		
Food – (@ £2 per head per day)	£180		
Total costs	£1880		

### Communities Team Comments

Easter provision to run ACamps for ages 6-14